

Council of Governors

29 June 2023

Report Title:	Terms of Reference: Membership and Engagement Working Group Terms of Reference
Executive/NED Lead:	Director of Governance
Report author(s):	Ann Filby, Trust Secretary
Previously considered by:	N/A

Approval
 Discussion
 Information
 Assurance

Executive summary		
<p>As part of the review of governance arrangements and support to the Council, all Terms of Reference have been reconsidered and revised.</p> <p>The Working Group is not a standing committee of the Council, whilst it is important in delivering the Council's general duty to engage, <i>representing the interests of the members of the Trust as a whole, and of the public</i>. The way that the group operates has now changed, with oversight transferring to the Trust Secretary. The corporate communications and engagement team will continue to attend meetings and be a vital source of information for governors.</p> <p>As reported to the previous Council, a first draft of the membership plan was considered at the working group meeting on 26 April 2023, together with these revised Terms of Reference. Now that the new Committee and Membership Secretary has joined the Trust, and once his induction has completed, this will be a priority to enable the final plan to be presented to Council for approval. A new governor chair is also to be confirmed.</p>		
Action Required of the Council		
The Council is invited to consider and approve the revised Terms of Reference.		
Link to Strategic Objectives (SO)		Please tick
SO1	Keep people in control of their health	<input checked="" type="checkbox"/>
SO2	Lead the integration of care	<input checked="" type="checkbox"/>
SO3	Develop our centres of excellence	<input checked="" type="checkbox"/>
SO4	Support and develop our staff	<input checked="" type="checkbox"/>
SO5	Drive technology enabled care	<input checked="" type="checkbox"/>
Risk Implications for the Trust <i>(including any clinical and financial consequences)</i>		

Trust Risk Appetite	The Board has a cautious risk appetite when it comes to compliance and regulatory issues. Where the laws, regulations and standards are about the delivery of safe, high quality care, it will make every effort to meet regulator expectations and comply with them and will only challenge them if there is strong evidence or argument to do so.
Legal and regulatory implications <i>(including links to CQC outcomes, Monitor, inspections, audits, etc.)</i>	Meeting all governance requirements of being an NHS Foundation Trust and ensuring that the Council of Governors is supported to undertake its general duties in line with legislative requirements.
Financial Implications	N/A
Equality and Diversity	Working closely with the corporate communications and engagement team to enable hard to reach communities to engage with the Trust.