

Board of Directors

8 September 2022

Report Title:	Trust Seal: quarterly report
Executive/NED Lead:	Director of Governance
Report author(s):	Senior Committee Secretary
Previously considered by:	Not previously considered

Approval

Discussion

Information

Assurance

Executive summary		
<p>Standing Order 8 requires that the Board of Directors receives a report on the sealing of all documents under the seal of The East Suffolk and North Essex NHS Foundation Trust.</p> <p>The report therefore notifies the Board of Directors that the Trust Seal was used on 11 occasions since the last report. The signatories and the register number of the given transactions are identified.</p>		
Action Required of the Board		
To note the Report.		
Link to Strategic Objectives (SO)		Please tick
SO1	Keep people in control of their health	<input type="checkbox"/>
SO2	Lead the integration of care	<input type="checkbox"/>
SO3	Develop our centres of excellence	<input type="checkbox"/>
SO4	Support and develop our staff	<input type="checkbox"/>
SO5	Drive technology enabled care	<input type="checkbox"/>
Risk Implications for the Trust <i>(including any clinical and financial consequences)</i>		That the use of the Trust Seal is properly regulated.
Trust Risk Appetite		Compliance/Regulatory: The board has a minimal risk appetite when it comes to compliance with regulatory issues. It will meet laws, regulations and standards unless there is strong evidence or argument to challenge them.
Legal and regulatory implications <i>(including links to CQC outcomes, Monitor, inspections, audits, etc)</i>		Nothing detailed within the report contravenes Trust legal/statutory responsibilities or the human rights of staff and/or public.
Financial Implications		There are no financial implications associated with this report.
Equality and Diversity		Nothing detailed within the report contravenes Equality and Diversity responsibilities of staff and/or public.

Report on the Use of the Trust Seal

BACKGROUND

1. Standing Order 8 requires that the Board of Directors receive a report on the sealing of all documents under the seal of The East Suffolk and North Essex NHS Foundation Trust (ESNEFT).

KEY ISSUES

2. The Board of Directors is notified that the seal of the Trust was used on 11 occasions:
3. On 17 May 2022 the seal was affixed to –
 - Lease of 14 bedrooms at Pearson Square, Ipswich IP3 8NW between VIC Investment Holdings Limited and OCASA Residential Limited and ESNEFT.
 - In accordance with the Standing Order, the above was signed by the Managing Director and Director of Digital and Logistics.
 - The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was No. 84.
4. On 30 May 2022 the seal was affixed to –
 - Short form appointment for the provision of professional services. Deed. Between ESNEFT and Castons (Partnership).
 - In accordance with the Standing Order, the above was signed by the Director of Strategy, Research and Innovation and Director of Digital and Logistics.
 - The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was No. 85.
5. On 30 May 2022 the seal was affixed to –
 - Sub-contractor's collateral warranty relating to sub-contractor works at Ipswich Hospital, Heath Road, Ipswich, Suffolk. Between A.C.Bacon Engineering Limits and ESNEFT.
 - In accordance with the Standing Order, the above was signed by the Director of Strategy, Research and Innovation and Director of Digital and Logistics.
 - The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was No. 86.
6. On 30 May 2022 the seal Trust was affixed to –
 - Sub-contractor's collateral warranty relating to sub-contractor works at Ipswich Hospital, Heath Road, Ipswich, Suffolk. Between Ceetech and ESNEFT.
 - In accordance with the Standing Order, the above was signed by the Director of Strategy, Research and Innovation and Director of Digital and Logistics.
 - The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was No. 87.
7. On 30 May 2022 the seal was affixed to –
 - Collateral warranty relating to Architect consultancy services at Ipswich Hospital, Heath Road, Ipswich, Suffolk. Between KLH Architects Limited and ESNEFT.
 - In accordance with the Standing Order, the above was signed by the Director of Strategy, Research and Innovation and Director of Digital and Logistics.
 - The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was No. 88.
8. On 30 May 2022 the seal of East Suffolk and North Essex NHS Foundation Trust was affixed to –
 - Collateral warranty relating to Structural Engineering consultancy services at Ipswich Hospital, Heath Road, Ipswich, Suffolk. Between SWECO Consulting Engineers Limited and ESNEFT.

- In accordance with the Standing Order, the above was signed by the Director of Strategy, Research and Innovation and Director of Digital and Logistics.
 - The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was No. 89.
9. On 30 May 2022 the seal was affixed to –
- Collateral warranty relating to Principal Design consultancy services at Ipswich Hospital, Heath Road, Ipswich, Suffolk. Between CCAS Limited and ESNEFT.
 - In accordance with the Standing Order, the above was signed by the Director of Strategy, Research and Innovation and Director of Digital and Logistics.
 - The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was No. 90.
10. On 30 May 2022 the seal was affixed to –
- Collateral warranty relating to Mechanical and Electrical consultancy services at Ipswich Hospital, Heath Road, Ipswich, Suffolk. Between Johns Slater and Haward Limited and ESNEFT.
 - In accordance with the Standing Order, the above was signed by the Director of Strategy, Research and Innovation and Director of Digital and Logistics.
 - The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was No. 91.
11. On 27 June 2022 the seal was affixed to –
- Deed of Variation of Agreement relating to various properties at Petronius Way and Tiberius Close, Colchester. Between ESNEFT and Swan Housing Association Limited.
 - In accordance with the Standing Order, the above was signed by the Chief Executive and Director of Digital and Logistics.
 - The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was No. 92.
12. On 13 July 2022 the seal was affixed to –
- Lease Counterpart relating to Block A, County Buildings, Street Farm Road, Saxmundham, Suffolk IP17 1AL. Between Suffolk County Council and ESNEFT.
 - In accordance with the Standing Order, the above was signed by the Managing Director and Director of Digital and Logistics.
 - The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was No. 93.
13. On 31 August 2022 the seal was affixed to –
- HM Land Registry Transfer of whole of registered title (TR1). Title number of the property: EX464554. Property: Essex County Hospital, Lexden Road, Colchester (CO3 3NB). Transferor: ESNEFT. Transferee: Essex County Council, County Hall, Market Road, Chelmsford, Essex CM1 1QH.
 - In accordance with the Standing Order, the above was signed by the Chief Executive and Director of Digital and Logistics.
 - The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was No. 94.

RECOMMENDATION

The Board of Directors is asked to receive and note the contents of the report.