

## Board of Directors

04 November 2021

<b>Report Title:</b>	Use of the Trust Seal
<b>Executive/NED Lead:</b>	Denver Greenhalgh, Director of Governance
<b>Report author(s):</b>	Lorna Fraser, Senior Committee Secretary
<b>Previously considered by:</b>	Not previously considered

Approval

Discussion

Information

Assurance

<b>Executive summary</b>		
<p>Standing Order 8 requires that the Board of Directors receive a report on the sealing of all documents under the seal of The East Suffolk and North Essex NHS Foundation Trust.</p> <p>The report therefore notifies the Board of Directors that the Trust Seal was used on 3 occasions during October 2021. The report identifies the signatories and the register number of the given transactions.</p>		
<b>Action Required of the Board</b>		
Note the Report		
<b>Link to Strategic Objectives (SO)</b>		<b>Please tick</b>
SO1	Keep people in control of their health	<input type="checkbox"/>
SO2	Lead the integration of care	<input type="checkbox"/>
SO3	Develop our centres of excellence	<input type="checkbox"/>
SO4	Support and develop our staff	<input type="checkbox"/>
SO5	Drive technology enabled care	<input type="checkbox"/>
<b>Risk Implications for the Trust</b> <i>(including any clinical and financial consequences)</i>		That the use of the Trust Seal is properly regulated.
<b>Trust Risk Appetite</b>		Compliance/Regulatory: The board has a minimal risk appetite when it comes to compliance with regulatory issues. It will meet laws, regulations and standards unless there is strong evidence or argument to challenge them
<b>Legal and regulatory implications</b> <i>(including links to CQC outcomes, Monitor, inspections, audits, etc)</i>		Nothing detailed within the report contravenes Trust legal/statutory responsibilities or the human rights of staff and/or public
<b>Financial Implications</b>		There are no financial implications associated with this report.
<b>Equality and Diversity</b>		Nothing detailed within the report contravenes Equality and Diversity responsibilities of staff and/or public

## Report on the Use of the Trust Seal

### BACKGROUND

1. Standing Order 8 requires that the Board of Directors receive a report on the sealing of all documents under the seal of The East Suffolk and North Essex NHS Foundation Trust (ESNEFT).

### KEY ISSUES

2. The Board of Directors is notified that the seal of the Trust was used on three occasions during October 2021:
3. On 21 October 2021 the seal of East Suffolk and North Essex NHS Foundation Trust was affixed to –
  - Deed of variation relating to a lease of 659-662 The Crescent, Colchester Business Park, Colchester, Essex C04 4YQ. Between Picton Property Nominee (No. 3 & No. 4) Limited and The East Suffolk and North Essex NHS Foundation Trust (ESNEFT).
  - In accordance with the Standing Order, the above was signed by the Director of Digital and Logistics and the Interim Chief Executive.
  - The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was No. 60.
  - Lease relating to 659-662 The Crescent, Colchester Business Park, Colchester, Essex C04 4YQ. Between Picton Property Nominee (No. 3 & No. 4) Limited and The East Suffolk and North Essex NHS Foundation Trust (ESNEFT).
  - In accordance with the Standing Order, the above was signed by the Director of Digital and Logistics and the Interim Chief Executive.
  - The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was No. 61.
  - Colchester & Tendring NHS Lift. Underlease for part of Colchester Primary Care Centre, Turner Road, Colchester, Essex C04 5JR (NICS). Between Community Health Partnership Limited and The East Suffolk and North Essex NHS Foundation Trust (ESNEFT).
  - In accordance with the Standing Order, the above was signed by the Director of Digital and Logistics and the Interim Chief Executive.
  - The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was No. 62.

### RECOMMENDATION

4. The Board of Directors is asked to receive and note the contents of the report.