

Board of Directors

September 2020

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| Report Title: | Use of the Trust Seal |
| Executive/NED Lead: | Denver Greenhalgh, Director of Governance |
| Report author(s): | Clare Harper, Senior Committee Secretary |
| Previously considered by: | Not previously considered |

Approval
 Discussion
 Information
 Assurance

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| Executive summary | | |
| <p>Standing Order 8 requires that the Board of Directors receive a report on the sealing of all documents under the seal of The East Suffolk and North Essex NHS Foundation Trust.</p> <p>The report therefore notifies the Board of Directors that the Trust Seal was used on one occasion on 6th August 2020. The report identifies the signatories and the register number of the given transaction.</p> | | |
| Action Required of the Board | | |
| Note the Report | | |
| Link to Strategic Objectives (SO) | | Please tick |
| SO1 | Keep people in control of their health | <input type="checkbox"/> |
| SO2 | Lead the integration of care | <input type="checkbox"/> |
| SO3 | Develop our centres of excellence | <input type="checkbox"/> |
| SO4 | Support and develop our staff | <input type="checkbox"/> |
| SO5 | Drive technology enabled care | <input type="checkbox"/> |
| Risk Implications for the Trust <i>(including any clinical and financial consequences)</i> | | That the use of the Trust Seal is properly regulated. |
| Trust Risk Appetite | | Compliance/Regulatory: The board has a minimal risk appetite when it comes to compliance with regulatory issues. It will meet laws, regulations and standards unless there is strong evidence or argument to challenge them |
| Legal and regulatory implications <i>(including links to CQC outcomes, Monitor, inspections, audits, etc)</i> | | Nothing detailed within the report contravenes Trust legal/statutory responsibilities or the human rights of staff and/or public |
| Financial Implications | | There are no financial implications associated with this report. |
| Equality and Diversity | | Nothing detailed within the report contravenes Equality and Diversity responsibilities of staff and/or public |

Report on the Use of the Trust Seal

BACKGROUND

1. Standing Order 8 requires that the Board of Directors receive a report on the sealing of all documents under the seal of The East Suffolk and North Essex NHS Foundation Trust.

KEY ISSUES

2. The Board of Directors is notified that the seal of the Trust was used on one occasion:
3. On 6 August 2020 the seal of East Suffolk and North Essex NHS Foundation Trust was affixed to the Lease of Retail Unit at Gainsborough Wing, Colchester General Hospital, Turner Road, Colchester, Essex, CO4 5JL, between East Suffolk and North Essex NHS Foundation Trust and Colchester League of Hospital & Community Friends.
4. In accordance with the Standing Order, the above was signed by the Director of Finance and the Director of Strategy, Research & Innovation.
5. The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was No. 38.

RECOMMENDATION

6. The Board of Directors is asked to receive and note the contents of the report.