

Public Board of Directors

Report Title:	Trust Board Action Chart
Executive/NED Lead:	Nick Hulme, Chief Executive
Report author(s):	Denver Greenhalgh, Director of Governance
Previously considered by:	Board of Directors at each meeting.

 Approval

 Discussion

 Information

 Assurance

Executive Summary

The Trust Board action chart collates all actions arising from meetings and enables monitoring to point of closure. Action chart summary:

Number of actions	8	
Status	Blue	2
	Green	5
	Amber	1
	Red	0

The Board is asked to note that the Blue RAG items will not feature on future iterations of this report.

Action Required of the Board of Directors

The Trust Board is asked to note the Trust Board action tracker status

Link to Strategic Objectives (SO)		Please tick
SO1	Keep people in control of their health	<input type="checkbox"/>
SO2	Lead the integration of care	<input type="checkbox"/>
SO3	Develop our centres of excellence	<input type="checkbox"/>
SO4	Support and develop our staff	<input type="checkbox"/>
SO5	Drive technology enabled care	<input type="checkbox"/>
Risk Implications for the Trust <i>(including any clinical and financial consequences)</i>		If action is not taken and evidenced on board decisions, the board will not be assured that it has taken place.
Trust Risk Appetite		Compliance/Regulatory: The board has a minimal risk appetite when it comes to compliance with regulatory issues. It will meet laws, regulations and standards unless there is strong evidence or argument to challenge them
Legal and regulatory implications <i>(including links to CQC outcomes, Monitor, inspections, audits, etc)</i>		Failure to have robust governance in place may lead to regulator sanctions.
Financial Implications		There are no financial implications associated with this paper.
Equality and Diversity		There are no equality, diversity of inclusion implications associated with this paper.

REPORT TO THE BOARD MEETING IN PUBLIC – Action Chart

Minute Reference	Item	Agreed action	Responsibility	Deadline for completion of action	Item for future Board meeting	Action status	RAG								
<table border="1"> <tr> <td>Blue</td> <td>Completed and will be removed from chart for next iteration.</td> </tr> <tr> <td>Green</td> <td>Status updated and on track within the timescale.</td> </tr> <tr> <td>Amber</td> <td>Status not updated/completed and the deadline passed.</td> </tr> <tr> <td>Red</td> <td>Status not updated/completed and deadline passed by more than one month.</td> </tr> </table>								Blue	Completed and will be removed from chart for next iteration.	Green	Status updated and on track within the timescale.	Amber	Status not updated/completed and the deadline passed.	Red	Status not updated/completed and deadline passed by more than one month.
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1 August 2019															
P49/19	Quality issues from the Integrated Performance Report (IPR)	Board Seminar on Maternity to be arranged.	MD / DG		Yes	Maternity Board Seminar has been added to the forward planner and liaising with the LMS to attend. Provisionally arranged for later in the year 2020.	Green								
7 November 2019															
P73/19 (a)	Quality Priorities 2019/20 Mid-Year Report	Board Seminar on GIRFT to be scheduled.	DG		Yes Board Seminar	Added to Board forward planner for later in year 2020.	Green								
30 January 2020															
P11/20	Nursing and Midwifery Workforce update	Update on the workforce to be brought to the Board in 6 months with an annual comprehensive review report.	MD		September 2020 / Annual report Added to November A4agenda		Amber								
P12/20	Freedom to Speak up Report	<ul style="list-style-type: none"> Full report to be provided to the Board in April. Report also to be presented to the Council of Governors at their meeting in March. 	LH LH	March 2020	April 2020	Delayed due to covid19. June 20 – Report added to August Agenda and included on COG agenda.	Green								

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P13/20	Staff Survey Update	Full report to be provided to the Board in March.	LH			Delayed due to covid19. June 20 – Added to October agenda.	Green
2 July 2020							
P36/20	Patient and Staff Story	The Chair thanked the Communications team for organising the videos and asked that the Board's thanks were passed on to the participants.	RD			Complete	Blue
P41/20	Green Plan	The Director of Estates & Facilities stated that he would welcome Mr Spencer's support and would ensure that he was invited to attend the steering group meetings.	PF			The inaugural meeting of the Sustainability Steering Group is on Friday the 14 th August and Richard Spencer is attending.	Blue
P42/20	Staff Wellbeing & Resilience	The Chair asked that the Board was provided with detail of further progress on completion of the risk assessments, particularly for BAME staff groups, and noted that the Board would continue to monitor this closely.	LH				Green