

**TRUST BOARD MEETING IN PUBLIC**  
**To be held on Thursday 30 January 2020 - 9.30a.m to 11.30am**  
**Seminar Rooms 2&3, Postgrad Centre, Colchester Hospital**  
**AGENDA**

| No.  | Item   | Purpose   | Lead                  | Enc.      | Time           |
|--|--|-----------|-----------------------|-----------|----------------|
| <b>SECTION 1 – PATIENT STORY</b>                         |  |           |                       |           |                |
| 1.1  | Patient Story  | Learning  | C Morgan              | Attached  | <b>9.30am</b>  |
| <b>SECTION 2 – CHAIR’S BUSINESS</b>                      |  |           |                       |           |                |
| 2.1  | Welcome and apologies for absence  | Noting    | H Taylor              | Verbal    | <b>9.50am</b>  |
| 2.2  | ESNEFT declarations of interest<br><i>(To receive the declarations of interest in association with the papers for discussion)</i>  | Noting    | H Taylor              | Attached  |                |
| 2.3  | Minutes and Actions of the meeting of 7 November 2019  | Approval  | H Taylor              | Attached  |                |
| 2.4  | Chair and Chief Executive’s Report<br><i>- to receive a report on issues concerning the Trust and wider health economy</i>   | Noting    | H Taylor<br>N Moloney | Verbal    |                |
| <b>SECTION 3 – PERFORMANCE</b>                           |  |           |                       |           |                |
| 3.1  | Integrated Performance Report <ul style="list-style-type: none"> <li>• Quality and Patient Safety Committee CKI</li> <li>• Finance and Performance Committee CKI</li> <li>• People and Organisational Development Committee CKI</li> <li>• Executive Management Committee CKI</li> </ul> | Assurance | Executives / NEDs     | To Follow | <b>10.00am</b> |
| <b>SECTION 4 – STRATEGY, BUSINESS AND TRANSFORMATION</b> |  |           |                       |           |                |
| 4.1  | Nursing and Midwifery Workforce Update   | Assurance | C Morgan              | Attached  | <b>10.40am</b> |

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|--|---|-------------|--------------|----------|---------|
| <b>SECTION 5 – PEOPLE AND ENGAGEMENT</b>   |   |             |              |          |         |
| 5.1  | Freedom to Speak Up Report  | Assurance   | C Conaghan   | Verbal   | 11.10am |
| 5.2  | Staff Survey Update   | Assurance   | C Conaghan   | Verbal   |         |
| <b>SECTION 6 – GOVERNANCE, RISK AND REGULATORY</b>   |   |             |              |          |         |
| 6.1  | Report on the use of the Trust Seal   | Noting      | D Greenhalgh | Attached | 11.15am |
| 6.2  | Care Quality Commission (CQC) Update  | Noting      | D Greenhalgh | Attached | 11.15am |
| <b>SECTION 7 – CHARITABLE FUNDS</b>  |   |             |              |          |         |
| 7.1  | Charitable Funds Committee CKI  | Assurance   | R Spencer    | Attached |         |
| <b>SECTION 8 – RECEIPT OF REPORTS BY CONSENT</b>   |   |             |              |          |         |
| 8.1  | Minutes from Board Assurance Committees: <ul style="list-style-type: none"> <li>• Quality and Patient Safety</li> <li>• Finance &amp; Performance</li> <li>• People and Organisational Development</li> <li>• Executive Management</li> </ul> | Information | Executives   | Attached | 11.30am |
| <b>SECTION 9 – ANY OTHER BUSINESS</b>  |   |             |              |          |         |
| 9.1  | Comments or questions relating to any of the Board briefings  | Information | H Taylor     | Verbal   |         |
| <b>SECTION 10 – PUBLIC QUESTIONS</b>   |   |             |              |          |         |
| 10.1   | Public Questions  | Noting      | Public       | Verbal   |         |
| <b>SECTION 11 – DATE OF NEXT MEETING</b>   |   |             |              |          |         |
| The next Meeting in Public will be held on Thursday, 2 April 2020, 9.30am, Edith Cavell, Ipswich Hospital  |   |             |              |          |         |
| <b>SECTION 12 – EXCLUSION OF THE PRESS AND PUBLIC</b>  |   |             |              |          |         |
| It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, Section 1(2), the press and members of the public be excluded from further items of business, having regard to the confidential nature of the business to be transacted, publicity |   |             |              |          |         |

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|---|------|---------|------|------|------|
| on which would be prejudicial to the public interest. |      |         |      |      |      |