

CHAIR'S KEY ISSUES

ISSUES FOR REFERRING / ESCALATING TO BOARD / COMMITTEE / TASK & FINISH GROUP

PART A:

ORIGINATING BOARD / COMMITTEE / TASK & FINISH GROUP:		Executive Management Committee	DATE OF MEETING ISSUE RAISED:	24 October 2019	
CHAIR:		Nick Hulme, Chief Executive	LEAD EXECUTIVE DIRECTOR:	Nick Hulme, Chief Executive	
Agenda Item No.	DETAILS OF ISSUE:	FOR APPROVAL / ESCALATION / ALERT/ ASSURANCE / INFORMATION?		RISK REGISTER / BAF REFERENCE	PAPER ATTACHED √
148/19	<p>Changes to Executive Management Committee (EMC) The Committee received a report detailing proposed changes following review to the EMC. The changes have enabled a greater emphasis driving the delivery of strategy and in line with our philosophy has enabled other meetings to be disbanded freeing up executive and senior leaders time.</p> <p>Further to this it was recognised in the review that operational delivery required a forum. For this the Managing Director will establish an Operational Delivery Group (ODG) reporting into EMC to discharge this function. The ODG will focus on Elective Care; Emergency Care; Resource Optimisation; Logistics; and Informatics. The group will extend invitations to our system partners where joint working is critical for achievement of operational performance. The ODG will meet weekly to enable responsiveness to 'hot' operational issues. Membership of the ODG will be formed of the Managing Director; Divisional Triumvirates and representatives from the corporate services directorates.</p>	Information		Part of effective governance reviewing the functioning of our Committee / Groups structure.	NA
149/19	<p>ESR Update and Changes to Agenda for Change The Committee received an overview of changes relating to Agenda for Change and the Electronic Staff Record (ESR):</p>	Information		N	N

	From April 2019, for all new appointees the trust will be implementing progression reviews for annual pay increments under agenda for change. Linked to this review are a set of criteria, which if met will to enable pay increment to be awarded and the reverse. To enable this new process additional functionality is being built into ESR. Engagement with union representatives will be needed to fully implement the new pay progression by April 2021 for all staff employed at ESNEFT on agenda for change contracts.			
150/19	Cancer Performance Committee reviewed the validated position for all cancer standards for August 2019 and the unvalidated position for September and October 2019. The Trust Board will have received this information through the integrated performance report.	Information	Transitional BAF risk (Capacity)	Integrated performance report
151/19	RTT/18 Week Performance Committee reviewed the RTT waiting list, noting a steady reduction and that the ESNEFT continues to report no 52 week breaches. The overall diagnostic waiting list for ESNEFT is at the lowest it has been since the formation of ESNEFT and the trust remains fully compliant with DMO1, the diagnostics waiting time standard. The Committee received (as part of consultation process) proposed changes to the Patient Access Policy in line with national guidance. The Trust Board will have received this information through the integrated performance report.	Information	Transitional BAF risk (Capacity)	Integrated performance report
152/19	Finance Performance The Committee reviewed Month 6 financial position. The Executive Directorates and Clinical Divisions continue with Financial Recovery and CIP Plans. The Trust Board will have received this information through the integrated performance report.	Information	Transitional BAF Risk (Financial Sustainability)	Integrated performance report
153/19	Suffolk Alliance Mental Health Transformation Programme (SAMHTP) The Committee received an update on the collaboration programme underway by the SAMHTP. EMC has allocated greater time for the discuss Mental Health.	Information	N	N
154/19	ICT Strategy The Committee received the draft ICT Strategy for consultation. The strategy will now be submitted to the e-Health Board and then for Board approval in December 2019.	Information	Transitional BAF risk (ICT investment)	N
155/19	Emergency Department Pathways The Committee reviewed and approved the proposal for a new model of emergency care. This is the output of work within the Integrated Care System (ICS) to flow patients presenting for urgent and emergency care to the appropriate services (where relevant to bypass the emergency department).	Information	Transitional BAF risk (Service demand)	N

	<p>The Committee drew parallel observations to the new Colchester Urgent Treatment Centre which works alongside the Emergency Department and the Acute Medical Same Day Emergency Care (AMSDEC) unit to improve patient care and reduce unnecessary admission to hospital.</p> <p>The proposed changes are fully aligned with National GIRFT (Getting it Right First Time) programmes and supported by the National GIRFT lead for Emergency Care.</p>			
157/19	<p>Doctors Induction The Committee reviewed and approved proposed changes to Medical Staff induction. The new process will bring together corporate induction and concise medical induction into one programme.</p>	Information	N	N
<p>DATE COMPLETED AND FORWARDED TO SEC OF RECEIVING BOARD / COMMITTEE / TASK & FINISH GROUP:</p>				

PART B:

RECEIVING BOARD / COMMITTEE / TASK & FINISH GROUP:		DATE OF MEETING ISSUE CONSIDERED:	
CHAIR:		LEAD EXECUTIVE DIRECTOR:	
Agenda Item No.	RECORD OF CONSIDERATION GIVEN / APPROVAL / RESPONSE / ACTION:		
DATE COMPLETED AND FORWARDED TO CLERK OF ORIGINATING BOARD / COMMITTEE / TASK & FINISH GROUP:			