

## Council of Governors' Meeting 7<sup>th</sup> March 2019

<b>Report Title:</b>	<b>Finance &amp; Performance Committee meetings</b>
<b>Executive/NED Lead:</b>	Julie Parker
<b>Report author(s)</b>	Jennifer Rivett & Michael Horley

Approval       Discussion       Information       Assurance

### Executive summary

### Report history (list relevant meetings and dates; and report version)

#### Meeting 20<sup>th</sup> December 2018

The meeting was quorate with the required number of NEDs and Executive Directors present. Also in attendance were department managers, Managing Director and the Chairman. The meeting was chaired effectively by Julie Parker who was well prepared and asked probing questions of the executives and managers presenting reports. The newly appointed NEDs ably assisted her.

In addition to the monthly update on the finance and performance data, reports on the following were presented for information and/or approval of the committee

- ⇒ Capacity planning for 1029 and 2041 (sic)
- ⇒ Financial recovery plans
- ⇒ Costing Transformation Plan
- ⇒ 1<sup>st</sup> draft of the 2019/20 financial delivery plans

#### Meeting 24<sup>th</sup> January 2019

The meeting was quorate with the required number of NEDs and Executive Directors present. Also in attendance were department managers, Managing Director and an observer from NHSi.

The chair was well prepared, kept the meeting on track in terms of agenda and timings. Committee members were given time to make points and ask questions.

The focus of the meeting centred on the financial position and the need to make the control totals without compromising patient care. Also discussed were:-

- ⇒ How the Trust was coping with the winter pressures. A&E for both sites managing well and keeping the Trust in the top 10 for meeting targets.
- ⇒ A deep dive into the Board Assurance Framework risk 09 – 'growth in elective demand'
- ⇒ STP capital
- ⇒ Alliance Development (Ipswich and East Suffolk)

#### Meeting 28<sup>th</sup> February 2019

The meeting was quorate with the required number of NEDs and Executive Directors present. Also in attendance were department managers and Managing Director who presented on behalf of the Operations Director.

The chair was very well prepared and in conjunction with the NEDs asked the executives and managers present probing questions on their reports.

The focus is still on making the financial control target and preparation for next years budget with very large CIP target.

The Trust has maintained an excellent A&E performance but still showing a struggle in Cancer and RTT and improvement is slow. CIP for this year is still short of target

Other reports presented

- ⇒ Alliance development (North Essex Alliance)
- ⇒ Sale and mobilisation of Essex County. The report was well received and the committee commended the Director responsible and his team on both the work undertaken and the positive outcomes for all concerned. An excellent project well managed.
- ⇒ 2019/20 planning progress

Collective summary from all three meetings

- All meetings were well prepared and well chaired by Julie Parker
- All attending were given an appropriate amount of time to present their reports
- NEDs were given the opportunity to ask questions and received responses even if the response required a follow up
- The Chair ensured outcomes were clear and marked as to action i.e. closed or on-going
- The Chair ensured that everyone stayed on topic and kept to the agenda timetable, adjusting where necessary
- Governors felt able to clarify points they were not sure about
  
- NEDs, especially the Chair asked pertinent questions and, if necessary, clarified the responses, noting any needing following up
- The newly appointed NEDs are showing increasing understanding of the items being reported on
- Everyone present participated appropriately according to the item under discussion
- A Governor will want to monitor specific interests shown by NEDs to ensure all items are given equal attention but the Chair is very thorough
  
- Challenges by NEDs to items being presented have been appropriate
- A Governor had a concern over NEDs acceptance of budget restrictions. They understand the requirement but question if the budget is sufficient to the needs of the Trust. What will happen when non-recurring income dries up ie from land sales?
- NED challenges are always respectful and constructive

<b>Link to Strategic Objectives (SO)</b>		<b>Please tick</b>
SO1	To put the patients and the centre of all that we do	<input type="checkbox"/>
SO2	To provide high quality and safe care for our patients	<input type="checkbox"/>
SO3	To realise the potential of our workforce empowering them to deliver	<input type="checkbox"/>
SO4	To deliver services “right first time” improving our patient pathways and reducing our waiting time	<input type="checkbox"/>
SO5	To achieve sustainable financial performance	<input type="checkbox"/>
SO2	To improve our infrastructure	<input type="checkbox"/>
SO2	To be a strong partner with health, social care, education and academic colleagues and other key stakeholders	<input type="checkbox"/>
SO6	To bring our governance structures up to the standard of best practice	<input type="checkbox"/>
<b>Risk Implications for the Trust</b> ( <i>including any clinical and financial consequences</i> )		<b>Mitigating Actions</b> ( <i>Controls</i> )
N/A		

If yes, insert the Datix reference number:	<input type="checkbox"/> BAF <input type="checkbox"/> CRR <input type="checkbox"/> LRR
<b>Legal and regulatory implications</b> <i>(including links to CQC outcomes, Monitor, inspections, audits, etc)</i>	None
<b>Financial Implications</b>	The NED's strongly scrutinised and questioned the Executive pushing not only for answers but requiring actions. Governors observing them agreed they fulfilled their duties.
<b>Equality and Diversity</b>	None
<b>Acronyms used in the report</b>	